

THE CENTRAL GEORGIA ELECTRIC MEMBERSHIP CORPORATION  
Job Description

JOB TITLE: Experienced Apprentice Lineperson

**SUMMARY:** The Experienced Apprentice Lineperson performs numerous duties involved in the maintenance and construction of lines in both energized and de-energized states overhead and/or underground. The work involves climbing poles and working out of a bucket truck with energized lines and equipment under close supervision of a higher classification. Experienced Apprentice Lineperson follows *CGEMC*, NESC, OSHA, state, and other regulatory agency rules and procedures in the execution of the work being performed. Experienced Apprentice Lineperson has a working knowledge of *CGEMC*'s distribution system and of electrical line equipment. Experienced Apprentice Lineperson is on call for outages.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following (other duties may be assigned):

**Primary Position Responsibilities**

- Follows *CGEMC* safety procedures and rules in the performance of all work. Wears appropriate work clothing, hard hat, leather gloves, safety glasses, and other safety equipment as necessary. Attends regularly scheduled safety meetings and other classroom training.
- Maintains ability to administer first aid, pole top and bucket truck rescue, and artificial resuscitation.
- Complies with OSHA rules and regulations.
- Performs manual labor type tasks as assigned.
- Maintains tools and equipment in good working order such as pliers, crescent wrenches, channel locks, wire cutters, hydraulic crimpers, and bucket truck.
- Climbs poles with energized lines and equipment under close supervision.
- Climbs into bucket and uses controls to raise and lower bucket to position it for work to be performed on the pole under close supervision.
- Installs underground lines putting into place PVC conduit and pulling cable through - terminates elbows and terminators on pole and underground transformers, (de-energized).
- Provides on-the-job training to Lineperson trainees or other subordinates and helpers.
- Attends vendor schools and special training and safety sessions as assigned.
- Attends in-house training classes in preparation for job progression.
- Fills out documentation on installed equipment including name of equipment, job number, service order number, location, etc.
- Completes e-time.
- Understands and follows staking sheets and gets material off truck to perform the job.
- Fills out inspection sheet with documentation of work to be done on equipment.
- Follows daily, weekly, and monthly inspection schedules for bucket truck, digger truck, personal equipment and other *CGEMC* equipment.
- Maintains stock of materials on the truck.

- Answers emergency calls, trouble calls, and restores service as safely and quickly as possible; available for necessary on-call and overtime work.
- Performs all other functions and responsibilities as assigned.
- Is aware of and complies with Corporation's policy on Affirmative Action, Equal Employment Opportunity, and non-discrimination of customers on any benefits offered by the CGEMC.

**QUALIFICATION REQUIREMENTS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**EDUCATION and/or EXPERIENCE:**

- High School diploma or Equivalent
- Basic Electricity Training
- Pole Climbing Training
- Digger Operating Training
- Backhoe and Trencher Training
- Completion of Apprentice Lineperson II proficiencies and training as set forth in the Lineperson Advancement Program
- Minimum of two years experience.

**LANGUAGE SKILLS:**

Ability to read and comprehend instructions, correspondence, and memos. Ability to effectively present information in one-on-one situations to customers and other employees of the organization. Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedures manuals.

**MATHEMATICAL SKILLS:**

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

**REASONING ABILITY:**

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to learn and understand the specifications of framing poles and equipment, setting poles and anchors, and the installation of transformers. Ability to learn CGEMC service area, and distribution system. Ability to learn CGEMC tariffs and policies that apply to Lineperson duties. Ability to understand and follow CGEMC maps, CGEMC Safety Manual, service orders, staking sheets, and any type of CGEMC forms related to work being performed. Must demonstrate job knowledge in order to advance to next level in job progression through competency assessment and /or performance evaluation.

**CERTIFICATES, LICENSES, REGISTRATIONS:**

Valid Georgia driver's license; must have and maintain a Class A commercial driver's license.

**OTHER SKILLS and ABILITIES:**

Must be familiar with standard first aid, CPR, and pole top rescue. An Apprentice Lineperson/Experienced Lineperson, under the direction of the supervisor (lead Lineperson or 1st Class Lineperson) in charge, may be allowed to work from a bucket truck on energized structures or equipment. This position also carries with it the responsibility of helping to train the less experienced employee. Ability to install poles, lines, transformers (overhead and underground). Computer skills required.

**PHYSICAL DEMANDS:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance, and talk or hear. The employee frequently is required to stand and walk. The employee is occasionally required to sit, stoop, kneel, crouch, or crawl.
- Must meet requirements of DOT physical exam.
- Lifts up to 75 pounds shoulder-height and above; occasionally lifts 100 pounds chest, waist, and knee high; occasionally carries items up to 125 pounds. Specific vision abilities required by this job include close vision and distance vision.
- Performs call out duties/after-hours work to restore power outages and problems. Possibility of working continuous and lengthy hours with minimal rest.
- Resides within a reasonable response time distance to service area.
- Works outdoors 95% of the time in all types of weather conditions and environmental conditions.
- Works in no or low light conditions.
- Works in potentially hazardous conditions.
- Works in areas with possible exposure to poison oak, poison ivy, and insect stings.
- Works at heights up to 100 feet above ground.
- While on pole or in bucket, reaches and bends to perform work on the pole usually using hand tools weighing as much as 20 pounds.
- Climbs a pole with belt and equipment or hand tools weighing 40-50 pounds.
- Pushes and pulls transformers for proper placement for installation.
- Loads cable and other materials onto truck at work site and warehouse.
- Fills in dirt with shovel after trenching.
- Operates hydraulic or manual tamp when backfilling dirt around poles.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this

job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and in high, precarious places. Employee is frequently exposed to risk of electrical shock.

The noise level in the work environment is usually moderate.

Will be randomly tested for drugs and alcohol.